



City of Quincy
Rental Registration Program
INSPECTION CHECKLIST

Code Requirement	Code	In Compliance	
		YES	NO
House numbers visible from street (multi-family units must identify unit number)	IPMC 304.3		
Open stairs, landings, porch, decks or other walking surface 30 inches above grade or floor below must have guardrails & baluster with maximum 4 inch spacing	IPMC 306.1		
All interior stairways containing over 4 risers shall have handrail on at least one side	IPMC 306.1		
All exterior walking surfaces maintained in sound condition and free of hazards	IPMC 302.3		
Exterior structure maintained in sound condition and free from structural hazards	IPMC 304.1		
Roof maintained in sound condition and water tight	IPMC 304.7		
Porches, decks and exterior stairways maintained in sound condition and free of hazards	IPMC 304.10		
Egress doors provided with deadbolt lock and operable from the inside without the use of a key or special knowledge	IPMC 304.15, IPMC 702.3		
Functioning Smoke Detectors installed a minimum of one per floor and within each sleeping room and within 15 feet outside of any sleeping room	IPMC 704.2		
Functioning Carbon Monoxide Detectors installed a minimum of one per floor of each dwelling unit and within 15 feet of any sleeping area (if fuel burning appliances are present)	430 ILCS 135		
Any sleeping room (bedroom) has an operable window for emergency escape and rescue.	IPMC 702.4		
All windows free from cracked or broken glazing	IPMC 304.13		
Windows in habitable rooms operable and provided with insect screens	IPMC 304.13 IPMC 304.14		
All electrical switches, outlets and junction boxes have proper covers	IPMC 605.1		
Wash machine outlet provided with GFCI protection	IPMC 605.2		
Receptacles in working condition, capable of holding plug	IPMC 604.3		
Light fixtures operable, intact, provided with cover	IPMC 604.3		
Extension cords not used as permanent connection for any device	IPMC 604.3		
Electrical service panel provided with proper cover, securely attached, breakers or fuses labeled	IPMC 604.3 IPMC 605.1		
No exposed electrical conductors or components (shock hazards)	IPMC 604.3		
Fuel burning appliances provided with shut-off valve and proper combustion air and venting.	IPMC 603		
Adequate heating facilities provided capable of maintaining 68-degrees Fahrenheit in all habitable rooms, bathrooms and toilet rooms.	IPMC 602.2		
Water heater capable of providing water not less than 110-degrees Fahrenheit and provided with temperature and pressure relief valve	IPMC 505.4		
Dwelling units contain required plumbing fixtures in good working order: Bathtub or shower, lavatory, toilet and kitchen sink.	IPMC 502.1 IPMC 504.1		
Dwelling units and common areas free of pests, rodents	IPMC 308.1		
Habitable rooms have not less than 7 feet of unobstructed headroom	IPMC 404.3		

Property Address: _____

As Owner or the owner's authorized agent of the property for which this application is being filed, I hereby certify, **under penalties as provided by law pursuant to 735 ILCS 5/1-109**, that I have inspected the above-listed unit and that the information is true and correct. (Provide a copy of this form to the tenant and keep a copy for your records.)

Name (Please Print): _____

Signature: _____

Date: _____